

# POLICY & FINANCE COMMITTEE MEETING – PROGRESS REPORT

Appendix A

Item	Action Agreed at Committee	Action Taken	Responsibility	Time Schedule
<b>OFFICE</b>	<p><b>TO CONSIDER AND AGREE TAKING OUT CYBER INSURANCE AT A MAXIMUM COST OF £300 PER ANNUM.</b></p> <p>Members were unsure of the full extent of the cover provided by Cyber Insurance and requested more information before a decision could be made.</p>	<p>Course attended 06.10.21 Managing cyber security – confirmed insurance would be best practice. New costs to be reviewed.</p>	EDC	In Progress
	<p><b>TO CONSIDER AND AGREE TRANSFERRING FULL IT SUPPORT TO THE HOMETECH CENTRE LTD AT A COST OF £1,500.00 PER ANNUM.</b></p> <p>Members noted that Hometech Centre currently provide support for the council's email system and the report provided recommending the full IT support transfer to maintain better continuity and a central source for network or hardware solutions and <b>RECOMMENDED</b> the transfer to Hometech Centre Ltd at a cost of £125.00 per month.</p>		EDC	Completed
<b>POLICIES</b>	<p>Members reviewed and considered the amendments to the Community Engagement Policy in line with current policies and <b>RECOMMENDED</b> that this is approved by Full Council.</p>	<p>Policy updated.</p>	EDC	Complete
	<p>Members reviewed and considered the new Gifts and Hospitality Policy and <b>RECOMMENDED</b> that this is approved by Full Council.</p>	<p>Policy updated</p>	EDC	Complete
<b>GRANTS</b>	<p><b>TO CONSIDER AN APPLICATION FROM CANVEY COMMUNITY ARCHIVE</b></p> <p>Members considered the grant application from the Canvey Community Archive group for financial assistance towards setting up a dedicated area at Castle Point Bus Museum and <b>RECOMMENDED</b> the award of a £436.94 grant.</p>		JSP	Complete
	<p><b>TO CONSIDER AN APPLICATION FROM THE CASTLE POINT TRANSPORT MUSEUM SOCIETY</b></p> <p>Members considered the grant application from the</p>		JSP	Complete

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	Castle Point Transport Museum Society for financial assistance towards tables for the new café area and <b>RECOMMENDED</b> the award of a £500.00 grant.		
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